HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

March 18, 2025

PUBLIC MEETING

1. **Call to Order.**
Chairperson, Mark Schroeder called the **BUDGET WORKSHOP/PUBLIC MEETING** to order at 5:02 p.m. on March 18, 2025
The budget workshop was adjourned at 6:04pm and Public Session Meeting immediately followed.

Budget Workshop held from 5:02pm to 6:04pm. 4 board members were present, 1 via telephone and Gene Newman, CPA

2. **Roll Call.**
Present were Mark Schroeder, Chairperson, Lucetta Richard, Board Member, Bill Fisher, Board Member, Melinda Crawford, Board Member, Jimmy Wilson, Clerk via telephone

3. **Pledge of Allegiance.**

4. **Call to the Public**
No Action.

5. **A. System Operator's Report.**

Jaime Wilson, Operator reported biggest thing was the tank lid. (New gasket with NSF-61 Food grade material.). Got the picture of screen and tank lid to send to ADEQ. ADEQ happy. Hated to wait until the last minute, but due to the rain and wind. Mark Schroeder, Board Member helped with the replacement of seal. Couple locates. Filling in for Don while he is gone next week (27^{th} -30^{th})
Don Shed, Operator reported After storm one customer lost water pressure. (Their pressure regulator) Doing yearly maintenance all CL2 (clear tubes) Mark Schroeder, Chairperson asked if there is any part issues or deterioration? Don responded nothing. They do clog.

B. Administrative Manager Report.
Jacqueline Moore reported heard back from Ginger with Bouse Water gave us information on people who work with Grants. If for some reason something happens with WIFA we can contact this person with Wenden Water to help us through another process if needed. Mark Schroeder stated that be advised that Grant writes do charge for that. CCRs have print, mailed and posted. When talking with James with ADEQ he stated that we are must assist residents test for lead, even thou all exterior lines are non-lead. System can pass the cost back onto the resident requesting sampling. For us to do lead sampling is going to be expensive for the customer. Due to paying time, travel to Bullhead, etc. They can go onto 120water and they can buy themselves the kit for like $60. Have had no requests at this time. Bac-T came back clear. Business as usual. Kevin Buffington, public asked about testing for calcium? Don Shed, Operator stated its chlorine.

6. **Consent Agenda Items:**
Lucetta Richard, Board Member made a motion to approve item A-D Bill Fisher, Board Member second the motion. Motion carried unanimously.

A. **Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank.** Jacqueline Moore, stated no updates.

B. **Discussion and possible action re: Rates and Fees**. Tabled to next month after completing budget and possible information on WIFA.

C. **Discussion and possible action re: Proposed 2025-2026 budget.** Tabled to next months meeting.

D. **Discussion and possible action re: Engagement Letter(s) with Eugene W Newman for the year ending June 30, 2025.** Copies made & handed out to board members. Eugene Newman, CPA went over what was covered on the letter. This is a required review/report (USDA loan and WIFA, Federal Funds). Melinda Crawford, Board Member made a motion to accept Engagement Letter for Eugene W Newman for the year ending June 30, 2025. Lucetta Richard, Board Member second the motion. Motion carried unanimously.

E. **Discussion and possible action re: Jimmy Wilson as Board Member.** Per Melinda Crawford, board Members request. Melinda stated that this is coming from several folks that are in Jimmy's church group. He has announced that he left the Heights and built a house in Tennessee. Not coming back. Why is he still a board member if he has no intentions on living here? Against statues. Jimmy Wilson stated not to get caught up in the rumor mill and gossip. We did have a dinner that we do for all the snowbirds. They had one for us, as we will leave for the summer. Have kids here, mail comes here, Driver license is here. We are snowbirds. Melinda Crawford stated there are rules from the state saying you have to be a resident. Jimmy Wilson stated you have to reside in the Heights, not own. Bill Fisher stated you have to an eligible voter in district. Jimmy Wilson stated he is. He claims his residents in here. Dual residents. Several Board members take vacation/leave for the summer. Melinda Crawford stated what your saying is your leaving for the summer? Not leaving the state of Arizona? The question why would someone be on the board with no intention of living here? Jimmy Wilson stated he will be back on April 18th. Bill Fisher stated if you are still a voter of AZ, Driver license of AZ and still reside here in AZ that it meets the qualification. Mark Schroeder stated he does meet the criteria. Not to get caught up in the hearsay. As long as you participate via person, telephone or zoom. Bill Fisher and Lucetta Richard stated as long as he meets the requirements. Melinda Crawford, Board Member stated that people have called the County Supervisor. We need to be able to tell them something to avoid potential conflict. Mark Schroeder stated we just want to make sure we follow the guidelines.

F. **Discussion and possible action re: Credit Card payments** Bill Fisher did some research. Was able to set up square in 45 minutes, but does charge $0.30 transaction fees, plus another 3%. Square prohibit to charge that back to the customer as part of their agreement. The whole point is not to cost the district to take CC. Came across Point & Pay which handles Mohave County. Got a proposal $1000 one-time fee (set in their system, web page for payments & deposits into our bank account.) That's the only cost to us ever. There is a $2.00 minimum fee that is added on that goes directly to the Point & Pay company. No CC in system. Sharing as an option. Be a link on our website. Payment would go into our account as a lump sum. Jacqueline would be able to run a report. We have another option through our billing system that we talked about before. We would need update our billing software. More integrated with our system. More fees with it. Mark Schroeder stated Eldorado (billing system) is a no go, because of set-up fees and monthly cost. Mark stated he is against anything that cost the water district money to set up this convivence. Kevin Buffington, Public stated if the customers who want to pay by CC are willing to cover the cost of the initial

Discussion and possible action re: Credit Card payments cont...fees to take CC. Do a survey? Lucetta Richard what if we had a square option in the office for those use a CC by calling the office, so you know who they are. Automatically entered into the system. Can't charge them the square fee, but you could charge them a fee (on our end) Charge from Square & separate fee from us. Mark Schroeder concerns are 1) Credit on hand or in our system, liability issue. Verbal liability if done over the phone. Bill Fisher stated we can do it online so we don't ever have that liability. Jacqueline Moore, manager stated my concern is matching up our deposits. Our deposits need to match up with El Dorado says. How do I breakdown the fees and different amounts deposited into our accounts. Mark Schroeder stated not against moderation. Against the cost. Bill Fisher, stated square sound like a bit of an accounting problem. Point & Pay is a better way to go. Melinda Crawford, Board member the only way to recoup that $1000 would be to charge a fee. Not sure we have a way to do that. As their going to a link. This would be a cost of doing business. Definitely an option in the future.

8. Announcements.

A. Future Meeting Date
Budget Workshop & Board Meeting will be **Tuesday, April 15, 2025** at 5:00 p.m., no public until 6:00pm
B. Future Board Agenda Items
Budget Hearing

9. Adjournment.
Lucetta Richard, Board member made a motion to adjourn at 7:03 p.m. Melinda Crawford, Board Member second the motion. Motion carried

Jacqueline Moore
Administrative Service Manager

Mark Schroeder
Acknowledged...Chairperson or Clerk

4-15-2025
Date