HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

February 18, 2025

PUBLIC MEETING

1. **Call to Order.**
   Chairperson, Mark Schroeder called the PUBLIC MEETING to order at 6:00 p.m. on February 18, 2025

2. **Roll Call.**
   Present were Mark Schroeder, Chairperson, Jimmy Wilson, Clerk Lucetta Richard, Board Member, Bill Fisher, Board Member, Melinda Crawford, Board Member

3. **Pledge of Allegiance.**

4. **Call to the Public**
   No Comment

5. **A. System Operator's Report.**

   Jaime Wilson, Operator reported climbed up on top of the tank for ADEQ Inspection. ADEQ wants the gasket to the lid on tank replaced with NSF61 as the inspector is saying parts are missing. ½ on tank, ½ on lid. Which is normal. Need to rip it off & put new NSF61 seal on. Mark Schroeder asked age of seal? Jamie stated 2 years ago, when the divers were here it was fine. Hasn't been open since. Also wants air vent opened (for picture of screen). Needs two people up there. Mark Schroeder offered to go up with Jamie to help. Jamie stated had a few blue stakes.
   Don Shed, Operator reported had to fix a few things for ADEQ there was a vent at Well #1 that had never been on there been through several ADEQ inspections. Wrote up citation for Jack (Jacqueline) to sign. Need to dig out around the tank cause the steel has to be exposed so lizards can't crawl on the steel & go across the 12" barrier & make a home under the tank. Mark Schroeder asked how much? Don replied on southwest side, not too bad on the other side about 6". (Tank is sitting on asphalt barrier) Had to get some asphalt patch and fix a few holes. Fire Inspection went well & fixed what he requested. Station 3 is back online, rebuilt CL2. Repaired station 2 & 3 for ADEQ. Screen need to be replaced if you can get the tip of your ballpoint pen through the hole. Hydrant meters for Mo Co Roads.

B. Administrative Manager Report.
Jacqueline Moore reported Bac-T came back clear. Got report back from Fire Inspection that we are good. ADEQ Inspection on the office part we were fine. Submitted the Designation of Adequate Water Supply and Community Water System reports early. Submitted the CCRs to ADEQ waiting to hear back from them. Business as usual. Still dealing with houses in escrow. Mark Schroeder asked about the water system in Bouse if we heard back from them on the loan they got. Jacqueline responded they never reach back out. Their loan is with USDA. Jacqueline will reach out again.

6. **Consent Agenda Items:**
Lucetta Richard, Board Member made a motion to approve item A, Bill Fisher Board Member, second the motion, Melinda Crawford Board Member excused herself from the motion, due to her absence in January. Motion carried.

Melinda Crawford, Board Member made a motion to approve items B-D, Lucetta Richard, Fisher Board Member, second the motion, Motion carried.

A. **Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank.** Jacqueline Moore, stated no updates.

B. **Discussion and possible action re: Open/Close and Signing for bank accounts with PNC Bank. (Requested by PNC Bank…New Procedure).** To open or close any accounts, it would need the majority of board members (quorum) to approve, all board member can sign/manage accounts Mark Schroeder, Chairperson, Jimmy Wilson, Clerk, Lucetta Richard, Board Member, Melinda Crawford, Board Member, Bill Fisher, Board Member and Jacqueline Moore, Administrative Manager. Meeting being recorded by Jacqueline Moore, Administrative Manager.

C. **Discussion and possible action re: Rates and Fees**. After much discussion on the increase of the electric bills, other monthly and yearly bills, and parts to keep the system up and running, and possible loan for new tank and water lines. Is a rate increase needed at this time or not? No decision was made at this time. Next month starts the budget workshop and the board members will have a better look at the upcoming budget. Bill Fisher, board member asked about the system maintenance fee, and fees collected on property tax. Mark Schroeder believes it was a way to offset all the expense. Bill Fisher, board member stated the taxes are a maintenance, are supposed to cover our maintenance, recoup our maintenance cost for the district, and water rates cover our operation, day to day. Mark Schroeder stated our water rates do not cover our operational day to day stuff. Jamie Wilson, Operator stated that $7.50 was added to help recoup some of the money for replacement of meters, gaskets and everything that came along with that. Board decided to leave this as an agenda item until we go through the budgets. Vicky, public asked about solar to help cover electric costs. Don Shed, Operator stated it would be hard to operate due to the draw on it. Jamie Wilson, operator stated we don't have the room for the solar panels/batteries.

8. **Announcements.**

A. Future Meeting Date
Budget Workshop & Board Meeting will be **Tuesday, March 18, 2025** at 5:00 p.m., no public until 6:00pm
B. Future Board Agenda Items
2nd Budget Workshop starting at 5:30pm, no public until 6:00pm

9. **Adjournment.**
Lucetta Richard, Board member made a motion to adjourn at 7:08 p.m. Jimmy Wilson, Clerk second the motion. Motion carried

Jacquie Moore
Administrative Service Manager

Mark R Schroeder
Acknowledged…Chairperson or Clerk

3-18-25
Date