HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

January 21, 2025

PUBLIC MEETING

1. **Call to Order.**
   Chairperson, Mark Schroeder called the PUBLIC MEETING to order at 6:00 p.m. on January 21, 2025

2. **Roll Call.**
   Present were Mark Schroeder, Chairperson, Lucetta Richard, Board Member, Bill Fisher, Board Member, Jimmy Wilson, Clerk on phone and Melinda Crawford, Board Member informed board she would not be in attendance.

3. **Pledge of Allegiance.**

4. **Call to the Public**
   No Comment

5. **A. System Operator's Report.**

   Jaime Wilson, Operator reported had a few locates, waiting to do valves due to the high usage of water don't want to use more water. Too much draw on the system. Mark Schroeder asked if it can be done in moderation? Jamie responded that it takes too much time to setup just to do one. Also, Chlorine is only going one way right now, having a hard time getting it under control. (Due to lots using water to grade) Wide open at all 3 pumps.
   Don Shed, Operator reported cleaned out 37meter boxes, Serviced the Polaris side x side (oil change, filters), cleaned garage to get ready for fire inspection. Boxes that were ready for shredding have been removed and destroyed. Called out on Lot 93 had a broken pipe, turned water off for them. Turned in the scrap and received $108 for it. Lot 12 meter was locked (due to them using our meter) his well went down, went over and unlocked for him, asked him to please not use our valve. He used our valve again and in now leaking a lot. The riser will need to be replaced. He has his own shut off valve. After much discussion Mark Schroeder, Chairperson stated he is being non-complaint and to send them a bill for cost of new riser, including hours and tampering fee once repaired. Lock the meter and he will have to pay the fee to get water meter unlocked.

B. Administrative Manager Report.
Jacqueline Moore reported. Designation of Adequate Water Supply and Community Water System reports are complete just waiting to submit on their end. Not due until March 31. CCR are complete just waiting on one report from ADEQ, then I'll submit to get approval, there not due till June. 5 properties currently in escrow. Fire department wants to know if we still want them to flush the hydrant on Linden every Friday? Operators agreed to have them stop flushing the hydrant. The fire inspector came in and was not very nice, a little aggressive and demanded to talk to a board member. Called Mark Schroeder, Chairperson and he talked to him a few minutes. Got crappy with Mark and hung up. Next day fire chief called, letting the lockbox go for now. Lucetta Richard stated it doesn't make sense. Email from our Lawyer's office they are raising their fees to $325 an hour and his assistance is $95 an hour. Have a meeting with our bank on Thursday for a new signature card. Jacqueline asked the board what would you like done with the recycle money ($108.00)? Mark Schroeder, chairperson stated petty cash. Lucetta Richard, board member agreed with petty cash.

6. Consent Agenda Items:
Lucetta Richard, Board Member made a motion to motion to approve item A-D, Bill Fisher Board Member, second the motion. Motion carried.

A. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank. Jacqueline Moore, reported that she reached out to Morgan to get updated and they are still going through the initial batch that applied when the fund opened. She'll let us know when she has some information

B. Discussion and possible action re: Annual election of Board Chairperson and Clerk. Mark Schroeder stated he would like Jimmy Wilson to remain the clerk for the Havasu Heights Domestic Water Improvement District. Lucetta Richard, Board Member stated for Mark Schroeder to stay as the Chairperson. Lucetta Richard made a motion to keep Mark Schroeder as Chairperson and Jimmy Wilson as Clerk. Bill Fisher second the motion. Motion carried.

C. **Discussion and possible action re: Jacqueline Moore (Administrative Manager) health care increase.** After much discussion on the cost of the administrative managers healthcare coverage increase and being part of her hiring allowance. Bill Fisher made a motion to cover the increase of the monthly allowance for her healthcare coverage to $453.00. Lucetta Richard, second the motion. Motion carried. Mark Schroeder, Chairperson stated we need to make sure we capture this during our budgets.

8. **Announcements.**

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, February 18, 2025** at 6:00 p.m.
B. Future Board Agenda Items

9. **Adjournment.**
Lucetta Richard, Board member made a motion to adjourn at 6:38 p.m. Bill Fisher, Board member second the motion. Motion carried

Jacqueline Moore
Administrative Service Manager

Acknowledged…Chairperson or Clerk

2-19-2024
Date