APPROVED
By Board 1-21-2025

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

December 17, 2024

PUBLIC MEETING

1. **Call to Order.**
Chairperson, Mark Schroeder called the PUBLIC MEETING to order at 6:00 p.m. on December 17, 2024

2. **Roll Call.**
Present were Mark Schroeder, Chairperson, Bill Stellhorn, Board Member, Melinda Crawford, Board Member. Jimmy Wilson, Clerk; Lucetta Richard, Board Member notified the board they would not be in attendance.

3. **Pledge of Allegiance.**

4. **Call to the Public**
No Comment

5. **A. System Operator's Report.**

Jaime Wilson, Operator reported had a few locates, help read meters for this cycle. Probably help this month since on vacation with the city. Taking all next week off for vacation here.
Don Shed, Operator reported Rudy is the reason for the chlorine is up. Especially early AM. He's running lot 145 Raised up the road 18 inches. No permits or blue stakes. (Seely). Chlorine issue on the downside. Trouble with getting it at the tank. Maintaining 20 at tank. (due to water use issue)

B. Administrative Manager Report.
Jacqueline Moore reported. The Bac-T came back clear. Rural Water Association of AZ stopped by to check in. Arlo dropped a letter off regarding the instability or lack of maintenance on our waterline and road access has caused rutting damage. Wants to know what we are going to do to address this issue. Jacqueline asked Arlo Cox when letter was dropped off if he thinks its us causing the damage and he stated no. Multiple people use both roads and we can't control that. It's BLM land. Jacqueline reached out to BLM and has gotten no response back.

B. Administrative Manager Report...con't
Arlo Cox stopped by Mark Schroeder, Chairperson house after the letter was dropped off at the water district. What he said and what the letter stated were not the same. Arlo stated to Mark that he should have put in a concrete drainage swell going across, so it won't hurt his road. Mark asked him not to until we put in our new lines. Jaime Wilson stated he was stopped by the cops a week ago Sunday and asked what is going on. While we were there to razors came off the hill and burned out. Nobody wanted to take ownership of the road as it's a jeep trail. The officer called his sergeant, tried of dealing with it. It's called easements. Arlo Cox was not present at the meeting. Mark Schroeder asked if we can scrape some dirt and put some rock or something. Operators stated Arlo Cox already did it last week. Bill Stellhorn, board member asked if we could move our road. But that's where our easement grant is. Fire Department was here for an inspection had to replace the fire extinguishers because they were expired. The fire alarms were down as I was getting new batteries for them. Those were taken care of that day. The inspector wants to put a key box on the outside of the building with keys to the office, wells and tank. (Access to or within a structure area is restricted because of secured openings or where immediate access is necessary for life-saving or firefighting purposes.) Jacqueline checked with business in the city and they are not required to do this. They want $232 to put the key lock in. Told the inspected they did not need access to our wells or tank. Inspector said he would return (has not returned).

6. **Consent Agenda Items:**
Bill Stellhorn, Board Member made a motion to motion to approve item A-D, Melinda Crawford, second the motion. Motion carried.

A. **Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank.** No updates at this time.

B. **Discussion and possible action re: Meeting minutes, regarding public input, drafts on website?** Jacqueline reported that the lawyer stated draft is do be done 3 days after the meeting. Anyone can come in and inspect them, they can have copies, but must be clearly marked "DRAFT" we do charge $.25 a page for copies. Public can make comments, but can't make changes to them. After much discussion the board decided to have Jacqueline post the "Draft" copies on the

Discussion and possible action re: Meeting minutes, regarding public input, drafts on website?... con't website. Melinda Crawford, Board Member made a motion to post draft of meeting minutes on the website properly marked as draft. At the Administrative discretion on weather changes are made between the date of the draft and the final. Mark Schroeder, Chairperson second the motion. Motion carried.

C. **Discussion and possible action re: Oath of office to be given to Jimmy Wilson & Bill Fisher who have been duly appointed and deemed elected, in accordance with A.R.S 48-1012 (E) to the office of Director, Havasu Heights Domestic Water Improvement District Term to begin January 1, 2025 (4-year term)** Bill Fisher read his Oath of office. Jimmy Wilson was not available and will be coming in before next meeting to do his oath of office. Mark Schroeder, Chairperson thanked Bill Stellhorn for his service as a board member.

8. **Announcements.**

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, January 21, 2025** at 6:00 p.m.
B. Future Board Agenda Items
Rates and Fees to be tabled until February 2025
.

9. **Adjournment.**
Melinda Crawford, Board member made a motion to adjourn at 6:49 p.m. Bill Stellhorn, Board member second the motion. Motion carried

Jacqueline Moore
Administrative Service Manager

Mark R Schroeder
Acknowledged...Chairperson or Clerk

1-21-25
Date