APPROVED
By Board 7-16-2024

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

June 25, 2024

PUBLIC MEETING

1. **Call to Order.**
Chairperson, Mark Schroeder called the PUBLIC MEETING to order at 6:01 p.m. on June 25, 2024

2. **Roll Call.**
Present were Mark Schroeder, Chairperson; Lucetta Richard, Board Member; Melinda Crawford, Board Member; Bill Stellhorn, Board Member. Jimmy Wilson, Clerk informed board he would not be in attendance.

3. **Pledge of Allegiance.**

4. **Call to the Public**
No Action.

5. **A. System Operator's Report.**
Operator Don Shed reported, He had to reboot the telemetry on June 9th. We have had seriously high use. We are 1,288,000 over what were last year at this time. Over a 1/3 higher. Jacqueline stated we had 3 people grading, 2 people filling pools and leaks. Did a blue Stake. Check pressure at Lot 201. The pressure valve under her house. (Manufactured). Don reported that Arlo has cut the road wide over our pipes and made a gutter which is going to run over our pipes. (Tank Road, end of Sky View) Bill asked if Arlo was the one grading the lot on the corner of Wagon Wheel and Sky View. Don responded Yes. He is doing it not regulated. (No pressure regulator) Mark stated we have an eye on him (Arlo) and he knows that. Lucetta asked If he would responsible for any damage? Jamie responded if he damaged the pipe. Lucetta asked about it being exposed. Don responded we would have to bury it. Mark thinks he is going to put down some form of epoxy AB or decomposed granite, something that's not consider permanent asphalt. Mark stated knowledge is power. As long as we have knowledge. As long as we have BLM on our side, which we do. I think we are good. Don showed the board the one way valve that would split at the seam and the one way valve that he created a sleeve over it to keep it from leaking. Each

System Operator's Report...continued
time it splits it can cause a, 5,000 gallon leak.
Operator, Jamie Wilson reported he did couple locates and a shut off at Lot 71 on Sunday night.

B. Administrative Manager Report.
Jacqueline Moore reported. Bac-T came back clear. Reached out to Hazen and Sawyer they are the ones that are handling our Lead and copper service line Inventory to ask if they need anything else. They said we are good and will sending out spread sheet in the next couple weeks for us to look over. Getting ready to do the Lead and Copper 10 residents. We will be dropping the bottles off on July 8, 2024 and picking up July 9, 2024. Don will also be doing the TTHM and HAA5 testing. Mark Schroeder asked if the 10 residents were already picked. Jacqueline stated yes. Mark asked how are they picked. We already have them set up from 2021. We only test every 3 years. The only one we had to replace was lot 3, because they did not want to do. I called Jacobs (Next door) and they are willing to do it. Lucetta Richard asked if it's like a spot check. Jacqueline responded yes. Throughout the whole system. Jacqueline explained we drop a bottle off they fill it with water from the kitchen tap or bathroom tap first thing in the AM fill out the form and leave out for us to pick up that morning
Lot 71, I got a phone call Sunday night from their neighbor that said they could hear water running. (Residence are gone). I sent Jamie over they went through 226K+ gallons. Don stated every summer he leave, every summer he has a leak. Jacqueline reached out to him Monday morning. Mark asked where the leak was and Jamie responded in his backyard or somewhere in between his house and the neighbors. Jamie stated he could hear it. It was fenced and locked.

6. Consent Agenda Items:
Melinda Crawford made a motion to approve item A-E, Lucetta Richard second the motion. Motion carried unanimously.

7. Regular Agenda Items.

A. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank. Jacqueline Moore, Manager reported Morgan from WIFA stated we would have to re-apply for the loan. Reached out via email and a call but have not heard back. They did have a board meeting today. She might be waiting to respond after that. I did ask about the money already paid and she stated they

Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank....continued would apply to the new loan. Lucetta asked if it was the same amount we were looking at? What I did were the 2 quotes, then 10% contingency (Morgan with WIFA stated to add that in. Just in case of price changing) and I round it off to an even number. Bill asked what the loan amount was. It was $175,000 to over a million. The original loan was done in 2020. The 2 quotes are for the Construction /New Tank and recoating of the old tank.

At this time 6:26pm Lucetta Richard made a motion to adjourn to Executive Session to Address Agenda B. Bill Stellhorn seconded the Motion. Motion carried.

Reconvened to the public session at 6:51pm.

B. Regular Agenda Items..... continued

Discuss and possible action re: Personnel matters; Annual employee evaluations. After much discussion. Melinda Crawford made a motion to increase hourly wages by 5% for Jacqueline Moore, Don Shed and Jamie Wilson. Per employee request Jacqueline Moore will receive 1 additional week of vacation and Don Shed will receive an additional 35 hours vacation. Jamie Wilson will receive $1.00 an hour for level 2 license. (Once Don Shed passes his level 2 license, he will get a $1.00 an hour) effective July 1, 2024. Lucetta Richard seconded the motion. Motion carried.

8. Announcements.

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, July 16th, 2024** at 6:00 p.m.
Mark Schroeder will not be available for July or August meeting but will call in. Lucetta Richard will not be here for July, but will call in. Bill Stellhorn will not be here but, will call in.

B. Future Board Agenda Items

9. Adjournment.
Lucetta Richard made a motion to adjourn at 7:17 p.m. Bill Stellhorn seconded the motion. Motion carried unanimously.

Jacquel Moore
Administrative Service Manager

Jim Allen
Acknowledged…Chairperson or Clerk

7-16-2024
Date