APPROVED
By Board 4-16-2024

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

March 18, 2024

PUBLIC MEETING

1. **Call to Order.**
Chairperson, Mark Schroeder called the **meeting/budget workshop** to order at 5:04 p.m. on March 18,2024.
The budget workshop was adjourned at **6:03pm** and Public Session Meeting immediately following.

2. **Budget Workshop held from 5:04 pm to 6:03pm. All board members were present and Gene Newman, CPA**

3. **Roll Call.**
Present were Mark Schroeder, Chairperson, Jimmy Wilson, Clerk; Lucetta Richard, Board Member and Melinda Crawford, Board Member and Bill Stellhorn, Board Member.

4. **Pledge of Allegiance.**

5. **Call to the Public.**
No Action.

6. **A. System Operator's Report.**
Operator Don Shed reported, Repair the road going up to the tank after the rain. The sign got bent, so fixed that. Still working with the CL2 stations. Changing out valves, annual maintenance. Complaint posted on Neighbors about the alkaline level in the water. But nothing we can do about that. Did a couple of unlocks. Meet with Premier Backhoe and Pioneer Earthmovers for the tank and the lines. Also dealt with the issues on lot 151.
Operator, Jamie Wilson reported the biggest thing was lot 151 and lots of blue stakes. Been busy the last couple of weeks. Bill Stellhorn asked about the lot on Sky View regarding the rock thing. It's about two feet from our lines if that. It's in the easement. Jamie asked about delays on getting bids etc, due to the prints

System Operator's Report. Cont.
that M3 did are not correct. Jacqueline responded that she has reached out to M3 and left a message asking if we can have a meeting with the operators. We have not heard back from them. Jamie stated that there are no valves. If it breaks we are screwed. How did this get approved by ADEQ??

B. Administrative Manager Report.
Jacqueline Moore reported. It's been a pretty busy. Bac-T came back clear. Reached out to Hazen who is the group that is helping us with our Lean and Copper Inventory. Wanted to make sure they have everything they need to start their process. They were impressed on how much information we had given them. They will let us know if they need anymore information. The CCRs the new form includes the PFAS testing, because we were involved in that special testing. We had to re-do a little bit on the CCRs. They all came back non-detected. We are good. Mark Schroeder asked to explain what the CCRs are. The CCRs are the Consumer Confidence Report. It gives you information on our water. They should be going out next month or so. Basically, we only have to report if something is detected. Spoke with Sheri from BLM get some more questions answered. From what she understands we are the only ones that have a grant for the right away for our tank. She does not even see a right away for that other road. She is doing some research. She wanted a picture of what he is trying to do. Printed a picture off of Google Earth and Don drew a dotted line of what he is trying to do. As far she can tell they do not have a granted right of way access to the road they are trying to grade. Mark Schroeder explained to the board on what he is trying to be done and his reasoning. He is trying to make the road go across our road, over our water lines. The County is telling him if that road needs to be graded, he has to grade it to county specs. County does not recognize that road. The complain is the hill on Coronado you can not see when come to up Coronado you can't see the top of the hill. We currently have 7 houses in escrow right now that has been taking up time. We also had an issue with lot 151. They did their grading without a blue stake until after they were done. The way they slopped their lot it became an issue. I spoke with Jamie and Jimmy when they were in here and asked me to call Public Works Engineering and ask them about it. My understanding they have come out here to look at the lot. I'll call them tomorrow for an update. Jamie stated one good rain and our main will be exposed. The reason we called was due to our lines being right there. Jamie also stated they ripped through the cable/phone lines. Owner was requesting us to move our water lines. Jamie asked on the lead and copper are they going to be certain on what we found for them? In the city they making them go and verify with picture of the service lines. Jacqueline explained since the system wasn't built until 1995 nobody will have a

Administrative Manager Report. Cont.
service line prior to 1995. They did not tell me we had to dig up the service lines. I explain to them how I got the dates, also sent them the blueprints from the build.

7. **Consent Agenda Items:**
Melinda Crawford made a motion to approve item A-D, Jimmy Wilson second the motion. Motion carried unanimously.

8. **Regular Agenda Items.**

A. **Discussion and possible action re: Proposed 2024 – 2025 Budget.**
Mark Schroeder asked to continue to next month meeting.

B. **Discussion and possible action re: Engagement Letter (s) with Eugene W Newman for the year ending June 2024.**
Lucetta Richard made a motion to approve the Engagement Letter with Eugene W Newman for year ending June 30, 2024 on an ongoing basis. Jimmy Wilson second the motion. Motion carried unanimously.

C. **Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank.**
Jacqueline sent a packet from our lawyer in the meeting information on Friday explaining the different types of insurances and bonds for you to read over. His feeling is more of a performance bond is typical to carry. What that does is it guarantees that the project gets finished. Mark Schroeder asked if the contractor is to supply us with that bond. Included with the bid. Yes. Bill Stellhorn asked if we should supply that packet to the bidders? It was just for our information.
Superior Tanks sent us their bid for the tank. When I received it, I questioned the size of the tank (166,000 gallons) is not we planned on so I question him about it. We started talking about it and of course a lot of it was over my head, so I set up a call with Don, so he could explain it to him. So that's where the 2nd bid comes into play. Per M3 drawings they were wanting a 32' tall tank, what we currently have a 24' tank, so it will not work. The bid for $215,000 is the correct size that we need. The bid for $215,000 also includes the safety rail all the way around. Been trying to get a hold of Luis at M3, so we can get these issues fixed. But no response back as of yet.

9. Announcements.

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, April 16th, 2024** at 6:00 p.m. The 2nd budget workshop will be held **5:00 p.m.** The District's CPA, Gene Newman will attend the meeting.

B. Future Board Agenda Items

10. Adjournment.
Bill Stellhorn made a motion to adjourn at 6:38 p.m. Jimmy Wilson seconded the motion. Motion carried unanimously.

Jacqueline Moore
Administrative Service Manager

Acknowledged...Chairperson or Clerk

4-16-2024
Date