APPROVED
By board 11.21.2023

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

October 17, 2023

PUBLIC MEETING

1. **Call to Order.**
Chairperson, Mark Schroeder called the PUBLIC MEETING to order at 6:00 p.m. on October 17, 2023.

2. **Roll Call.**
Present were Mark Schroeder, Chairperson, Jimmy Wilson, Clerk; Lucetta Richard, Board Member and Melinda Crawford, Board Member. Bill Stellhorn, Board Member, notified the board that he would not be in attendance.

3. **Call to the Public**
No Action

4. **A. System Operator's Report.**
Operator Don Shed passed his Distribution 1 certification. Don Shed reported that he tore apart Chlorine system at well #3 and figured out what was wrong with it. There was 10psi coming out of the chlorine pump and there is 80psi at the well pump. It was going against the back flow valve and stopping the flow. That is why we were never able to keep it constant. By adjusting the valve into the well, it reduced that pressure and got it flowing right. (Chlorine is a very low-pressure pump 10psi max. When it goes against the backflow valve its going to stay shut. Because of the 80psi on the other side) Found some home owner leaks while reading the meters. Made some screens for our air bleed system. Which stops the debris from going into the ball valve and staying open and losing 5,000-10,000 gallons. With this fix we won't need to get a new system with the new tank. Mark Schroeder, chairperson would like an update report in 6 months to see how it's holding up.
Operator Jamie Wilson last time county was here the hydrant gaskets were leaking, finally found the right sizes. Dana Kepner order them wrong twice. Finally got the right size for the smaller one. The company is sending 12 - 4" gaskets should be on their way, those are being sent to us free to try them. (Not sure if they will work.) Need to have them on hand for this winter when we do valve and hydrant maintenance. Did a blue stake. The county is here doing road maintenance and covered our valve cans, hydrant valve again in quite a few spots. (All valves on Jordan, Hemlock and Coronado) The lids are painted blue and blue

markers are 5 feet off the valve can. Jacqueline stated she would call Dillon with Mohave County Roads while Don is in the office so he could tell him exactly what is going on.

B. Administrative Manager Report.
Jacqueline Moore reported BAC-T came back clear. The hydrant lock that we have been waiting for to come back in stock are in and order placed. Map (Monitoring Assistance Program) sent us an email regarding test EPDS003 which is sodium. They gave us an option to have it tested once every 9 years or keep the same. The price does not change weather they test it or not. I told them to keep it the same. ADEQ reached out that we have to have LSL (Lead Service Line) inventory by October 16, 2024. We have been selected to participate in this program. What they are looking for is any local plumbing history, permits, master plans, or any records that show the material od the service lines installed. I have pulled the blueprints. A customer called stating he heard a rumor that we are supplying water to River Bound. He refused to say who it was. I let the customer know that was not the case. Mark Schroeder, chairperson stated to refer them to the board. Rather than dealing with it. We been having issues during billing with emails coming back as undeliverable. I spoke with Whiz Kids and we found out that citlink.net (product of Yahoo) only allows 100 emails an hour. We send about 150 email each month. We have a couple options to solve this issue. 1) Do half the emails, then do the paper invoices, then finish the emails. 2) Do ½ one day and the other ½ the next day. Or 3) get a second email account like gmail (which allows 500 emails an hour) just for billing. My concern with the 2nd email causing confusion. More people are switching to emails for the bills. Lot 151 are selling their lot, realtor stated there was a meter there, Escrow called and stated that there is a meter there. Friday got a phone call from the owner of the lot stating he paid for a meter back in 1999. While I was searching for the proof of payment. I sent Don Shed, operator over to the lot to verify. Don Shed, operator found that inside the box was wet and the lock was cut off. Looks as if they used an adapter to hook-up a hose to get water. Jacqueline stated that she printed all lots that have locked meters or no meter and Don will be checking those lots to make sure the locks have not been cut off.

5. Consent Agenda Items:
Jimmy Wilson made a motion to approve items A. Lucetta Richard, seconded the motion. Mark Schroeder, chairperson excused himself from motion, Motion carried.
Melinda Crawford made a motion to approve item B-D, Jimmy Wilson second the motion. Motion carried unanimously.

6. Regular Agenda Items.

A. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank and one "1" chlorination system at the tank.
Jacqueline Moore reported, reached out to M3 for update, no response.

7. Announcements.

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, November 21, 2023** at 6:00 p.m.

B. Future Board Agenda Items

8. Adjournment.
Lucetta Richard made a motion to adjourn at 6:48 p.m. Melinda Crawford seconded the motion. Motion carried unanimously.

Jacqueline Moore
Administrative Service Manager

Jim Wilt
Acknowledged…Chairperson or Clerk

11-21-2023
Date