APPROVED
by board
4-18-23

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

March 21, 2023

PUBLIC HEARING

1. **Call to Order.**
Chairperson, Mark Schroeder called the **meeting/budget workshop** to order at 5:00 p.m. on February 21, 2023
The Budget Workshop was adjourned at **6:00 p.m.** and Public Session Meeting immediately following

2. **Budget Workshop held from 5:00 p.m. to 6:00 p.m. All Board members except Jimmy Wilson were present and Gene Newman, CPA**

3. **Pledge of Allegiance**

4. **Roll Call**
Present were Mark Schroeder, Chairperson; Jimmy Wilson, Clerk; Lucetta Richard, Board Member; Melinda Crawford, Board Member and Bill Stellhorn, Board Member. Jimmy Wilson, Clerk notified the board he would not be in attendance.

5. **Call to the Public for Items not on the Agenda.**
No Action.

6. **A. System Operator's Report.**
Operator Don Shed states meter at pump station 3 had to be taken apart and cleaned out, the work that is being done is causing debris in our water. Customer might find in their faucets. Repaired a little bit of storm damage on Hemlock and Whitegate. Followed Tim with Killer Pest Control for weed spray. The state depth test on Well #2 which is done only every 5 years went down about 6 feet. Which is right in line with coming up last year. The Co2 parts (the diaphragm) is $219.00 and needs replaced about every 8 months. The wear is caused by just wear and heat. Mark Schroeder stated best to order 3 at this time. Don Shed and Jamie agreed to order 3. Hopefully this will get us through until we get the new system. Melinda Crawford asked about the new system, that were not going to be in this same situation. Don Shed stated we are going to use gas bottles. It will blow a gas into the water. Very simple system to maintain.
Operator Jamie Wilson reported still doing locates for the internet people. Vacuumed some boxes. Have 12 meters that need to be replaced. Jacqueline to

System Operator's Report cont.
order another box of 6 meters. Mark asked how the new test station is doing? Don Shed stated getting great tests out of it.

B. Administrative Manager Report.
Jacqueline Moore reported spoke with M3 regarding the 2nd pipe drawing, they were hoping to get it here by today. But has not shown up yet. We received one (1) Backflow certification back, still waiting on one more. Those are due April 1, 2023. The bulletin board outside the office is in need of repair. Cost about $50 for new corkboard. Got approval from ADEQ for our CCRs (consumer confident report) Last year they removed all the non-detected. This year they are leaving it up to the district to either leave them on or remove them. Board decided it would be better to remove them. The website where we put all the meeting agenda, minutes, CCRs do we want to condense it by only keeping a year of document or just keep adding? Jacqueline will check with the web designer to see if we can add folders by year. Melinda Crawford suggested 3 years, if we are able to do that much data.

7. Consent Agenda Items:
Bill Stellhorn made a motion to approve items A-D. Lucetta Richard, seconded the motion. Motion carried unanimously.

8. Regular Agenda Items.

A. Discussion and possible action re: Proposed 2023-2024 Budget
After conversation between the Board Members, no major changes at this time and more will be discussed next meeting.

B. Discussion and possible action re: Engagement Letter with Eugene W Newman for year ending June 30, 2023:
Bill Stellhorn made a motion to approve the Engagement Letter with Eugene Newman for the year ending June 30, 2023 on an ongoing basis. Lucetta Richard seconded the motion. Motion carried

C. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank and one "1" chlorination system at the tank. See Managers report

9. Announcements.

A. Future Meeting Date

The next **Board Meeting** will be **Tuesday, April 18th, 2023** at 6:00 p.m. The 2nd budget workshop will be held **5:30 p.m.** The District's CPA, Gene Newman will attend the meeting.

B. Future Board Agenda Items

10. Adjournment.

Lucetta Richard made a motion to adjourn at 6:24 p.m. Bill Stellhorn seconded the motion. Motion carried unanimously.

Jacqueline Moore
Administrative Service Manager

Jimmy Wilde
Acknowledged…Chairperson or Clerk

4-18-23
Date