APPROVED
by board 3-21-23

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

February 21, 2023

PUBLIC HEARING

1. **Call to Order.**
Chairperson, Mark Schroeder called the meeting to order at 6.00 p.m. on February 21, 2023

2. **Roll Call.**
Mark Schroeder, Chairperson, Jimmy Wilson, Clerk; Lucetta Richard, Board Member; and Bill Stellhorn, Board Member. Melinda Crawford, Board Member

3. **Pledge of Allegiance**

4. **Call to the Public for Items not on the Agenda.**
No Action.

5. **A. System Operator's Report.**
Operator Don Shed states that there is issue with setting the hydrant meter. It takes 2 hours each day to put them on and take them off and they are only using 200 gallons a day, and making 3 cents off the water. Don states we should charge a minimum water charge of $50 a day. Above and beyond the $100 hydrant meter charge. Mark Schroder feels this is a great idea. Mark Schroeder made a motion to add a $50 water minimum per day for Hydrant use. Lucetta Richard seconded the motion. Motion carried.
Lot 174 is pounding stake in on the easement of the property to put up a orange snow fence. No blue stake done. This is right above our pipe. Lucetta requested a letter be sent. Mark Schroeder agreed to send her a letter stating that she can not pound stakes above our water line, this is a utility easement. Must be blue staked. Must have a permit to do anything on the utility easement.
Operator Jamie Wilson reported that they got the CL2 replumbed and all back up and running yesterday (February 20). Well #1 was completely replumbed. Moved the meter so now we are getting count for all the water. Hopefully this is last of all the errors that were previously done. Most of it was waiting on parts. We were finally able to get the stainless parts we needed. CL2 pump uses about 9,000 gallons at each well that was not being accounted for. Which has been quite a bit of our water loss that we have been trying to find. Just doing locates and making sure they were using the right hydrants. As of Saturday, they are done. (TrueNet

System Operator's Report cont.
& Procorp). We will be having another set of contractors coming in. Mark asked if all 3 wells were done with Stainless parts…Well #3 was right as it was already corrected. Mark commented that he has gotten some feedback, that it's at a really good level and consistent. Don found Well #2 pump was down yesterday and had to rebuilt pump. The motor burned up due to a spike in electricity. We have 3 extra motors. About $300 a piece.

B. Administrative Manager Report.
Jacqueline Moore reported Lab fees for Bac-T testing went up from $29 to $33. Backflow device certifications letters went out. Only one person called to complain. CWS (community Water System) & Designation Water Reports have been submitted to ADWR. One was due at the end of March the other not due until June. Sent the CCR (Consumer Confidence Report) was sent over to ADEQ to approve before we send out to customers. Rural Water Association of Arizona stopped our Rep Alex has left and we now have Edmundo he informed us that we have updated Emergency Response Plan & Security and Vulnerability Self-Assessment updated and signed by Chairperson and Clerk. Morgan form WIFA asked that we send her an overview project scope and additional projects changes. We are having issues with getting payments from Chase bank. We have had several payment that were made on the second of the month and did not get her until 19th. Don't know if it's the bank or the mail system. These people have never paid late, so as I courtesy I waived their late fees. I will be closing the office at 12pm on Friday February 24.

6. Consent Agenda Items:
Jimmy Wilson made a motion to approve items A-D. Lucetta Richard, seconded the motion. Motion carried unanimously.

7. Regular Agenda Items.

A. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank and one "1" chlorination system at the tank. See Managers report

8. Announcements.

A. Future Meeting Date

The next **Board Meeting** will be **Tuesday, March 21st, 2023** at 6:00 p.m. The first budget workshop will be held **5:00 p.m.** The District's CPA, Gene Newman will attend the meeting.

B. Future Board Agenda Items

9. Adjournment.

Lucetta Richard made a motion to adjourn at 6:36 p.m. Jimmy Wilson seconded the motion. Motion carried unanimously.

Jacqueline Moore
Administrative Service Manager

Mark R Zahl
Acknowledged…Chairperson or Clerk

3-21-23
Date