

**HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT  
DISTRICT  
PUBLIC SESSION MINUTES**

**June 21, 2022**

**PUBLIC MEETING**

**1. Call to Order.**

Clerk, and acting chairperson Jimmy Wilson called the meeting to order at 6:00 p.m.

**2. Roll Call.**

Present were Jimmy Wilson, Clerk; Cal Robbins, Board Member; Don Billups, Board Member and Bill Stellhorn, Board Member. Mark Schroeder was not present and informed office ahead of time.

**3. Call to the Public**

No Action.

**4. A. System Operator's Report.**

Operator James Wilson reported Not much going on. Monthly system check & maintenance. 1 blue stake.

Operator Don Shed reported CO2 good, High usage. Temp going up 93 degrees. ACCI inspection – good. Engineering for CAD completed (Darling Geomatics). Howard called regarding when we read meters. Ernie getting involved with exercising the valves. Had Carl coming in the office to speak with Jacqueline. Don't need to spend money on valves at this time. Will be exercising valves in fall.

**B. Administrative Manager Report.** WIFA sent email, requesting budget information which I have pulled, just needs Mark's signature before sending. Also spoke with Morgan about adding more funds to loan, she stated best to do it, before pulling any funds. Been in contact with Steve Wene (District Lawyer) to make sure we stay in compliance for the board member election. ACCI was out on Tuesday June 21, 2022 at 8:00am met with Don Shed.

Darling Geomatics were here May 31-June 2, 2022 and met up with Don Shed. Just a reminder board candidates must turn in their application by July 11, 2022 to the election office. We have 3 applications picked up. Still working with PNC on finding ways to remove bank fees. We know have online access to accounts. Operators reviews have been moved to July's meeting.

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**5. Consent Agenda Items:**

Don Billups made a motion to approve items A-D. Bill Stellhorn, seconded the motion. Motion carried unanimously.

**6. Regular Agenda Items.**

**A. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all three “3” wells to pump directly to storage tank and one “1” chlorination system at the tank.**

No change, waiting on M3 Engineering to be complete.

**B. Discussion and possible action re: Notice of upcoming elections of three (3) available positions on the Havasu Heights DWID Board of Directors.**

Just a reminder that applications need to be submitted by July 11, 2022

**C. Discussion and possible action re: Purchasing parts needed to exercise the valves this fall.**

Discussed that parts are not needed at this time. (Quote for \$11,500 as of today)  
Discussion became heated by foul language and throwing a pen by Cal Robbins.  
Jimmy Wilson, clerk and acting chairperson request that Cal Robbins be excused from the rest of the meeting. Cal Robbins left.

Valves only need to be exercised once a year or at least once every 2 years per AWWA standards. Valves are only exercised during moderate weather conditions. Jimmy Wilson stated to remove from agenda.

**7. Announcements.**

**A. Future Meeting Date**

The next **Board Meeting** will be **Tuesday, July 12<sup>th</sup>, 2022** at 6:00 p.m.

**B. Future Board Agenda Items**

Discuss increasing cost per mile on personal vehicles.

**8. Adjournment.**

Don Billups made a motion to adjourn at 6:21p.m. Bill Stellhorn seconded the motion. Motion carried unanimously.

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Jacqueline P. Moore  
**Administrative Service Manager**

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**Acknowledged...Chairperson or Clerk**

7-12-2022  
**Date**