

**HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT
DISTRICT
PUBLIC SESSION MINUTES**

January 11, 2022

PUBLIC MEETING

1. Call to Order.

Chairperson, Mark Schroeder called the meeting to order at 6.00 p.m. on January 11, 2022.

2. Roll Call.

Present were Mark Schroeder, Chairperson; Jimmy Wilson, Clerk; Cal Robbins, Board Member; Don Billups, Board Member and Bill Stellhorn, Board Member.

3. Call to the Public

No Action

4. A. System Operator's Report.

Operator James Wilson reported to the Board that there has been three "3" meter replacements (changing them to Badger meters).

Operator Don Shed reported that someone has been in the well sheds and has turned down the chlorination at the locations. New locks have been purchased for all well sites, office, garage and tank location.

B. Administrative Manager Report. Cindy Snedden reported on documents contained in the table packet including the pooled collateral report for November 2021. January Bac-T results have come back good. Cindy reported a 45,420 gallon or 2.7% water loss as appearing on the water loss report in the table packet. Since all the new meter changeouts, water loss has been getting smaller every month. The required 4th quarter Maximum Residual Disinfection Level (MRDL) report due to ADEQ by January 10th was submitted on January 5th, 2022.

5. Consent Agenda Items:

Cal Robbins made a motion to approve items 5A, B & D. (Item #C-Financials was not available at time of meeting). Bill Stellhorn seconded the motion. Motion carried unanimously.

6. Regular Agenda Items.

A. Discussion and possible action re: Havasu Heights DWID website

Cindy reported that she has been in contact with Web City Advertising and the website should be up and running sometime in January.

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B. Discussion and possible action re: Administrative Position

After some discussion, the board has asked Cindy Snedden to put an ad in the local newspaper and run for 10 days and post Help Wanted Ad for Administrative Manager on the bulletin board located at the district office.

Salary will be \$33,000.00 per year, 30-40 per week, one (1) week paid vacation, paid Holidays, mileage allowance and paid insurance.

C. Discussion and possible action re: Engineer bid proposals for Havasu Heights DWID water system evaluation concerning talks on possible new storage tank.

Cindy reported to the Board that if awarded the bid that M3 Engineering can begin work the first of January and be completed by end of January.

PaceWater if awarded the bid they will be able to begin work late January, early February and take 2-3 month and be completed by mid-April and latest mid-May.

After much discussion by the Board over the begin and the completion date, Mark Schroeder, Chairperson made a motion to award the bid proposal for Havasu Heights DWID water system evacuation to M3 Engineering for the amount of \$5,577. Cal Robbins seconded the motion. Motion carried unanimously. Cindy will contact Luis Madrid of M3 Engineering tomorrow.

D. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank and one "1" chlorination system at the tank.

After some Board discussion this item has been tabled and asked to be put on next months agenda for further discussion.

7. Announcements.**A. Future Meeting Date**

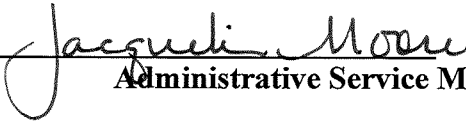
The next board meeting will be **Tuesday, February 15th, 2022** at 6:00 p.m.

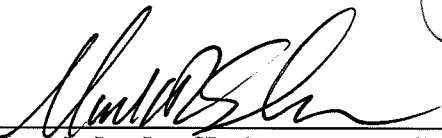
B. Future Board Agenda Items**8. Adjournment.**

Jimmy Wilson made a motion to adjourn at 7:25p.m. Don Billups seconded the motion. Motion carried unanimously.

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Administrative Service Manager


Acknowledged...Chairperson or Clerk

2-15-2022

Date