

**HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT  
DISTRICT  
PUBLIC SESSION MINUTES**

**December 16, 2021**

**PUBLIC MEETING**

**1. Call to Order.**

Chairperson, Mark Schroeder called the meeting to order at 6.00 p.m. on December 16, 2021.

**2. Roll Call.**

Present were Mark Schroeder, Chairperson; Cal Robbins, Board Member; and Bill Stellhorn, Board Member. Jimmy Wilson, Clerk and Don Billups, Board Member informed the District Office that they would not be in attendance.

**3. Call to the Public**

Chris Nixon asked questions concerning new developments and water usage surrounding Havasu Heights DWID. The Board responded that we have no control over the new developments and encouraged anyone with questions to attend the Board of Supervisors Board Meeting in Kingman, AZ. Chris Nixon also committed on an article to conserve water and wondered if anyone had seen or read it. The response was no one had seen or read it.

Bill Fisher had questions about a meeting concerning the Mohave County Water Authority. The Board asked Cindy to see if she can find out anything on this matter.

**4. A. System Operator's Report.**

Operator Don Shed reported that all locks on District Office, Shop and all well gates have been changed due to a security breach. (CL2 pumps turned down by someone other than Havasu Heights DWID Operators). Well # 001 pump did not auto kick on manually on Monday December 13<sup>th</sup>, Operator Don Shed was up at 3:00AM rebooting system. It is bad working correctly at this time. Don also talked to the Board about installing a permeant locked steel testing station for taking all water samples as not to impose on property owners. He stated it probably can be done for around \$2,500.00. The Board asked for test station to be placed on the agenda for next month for more discussion.

Operator James Wilson reported to the Board that there has been a couple of Bluestake requests since lasts meeting. He also informed the Board of replacing hour meters on all three "3" wells. The yearly air valve maintenance has been completed, but are waiting to do additional maintenance until parts are available. James also reported to the Board that saddles have been ordered for all three "3" wells and are still waiting on stainless valves to install. James stated that he was asked to check on what appeared to be a leak on Lot 137, neighbor stopped in

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**4A continued.....**

the District Office and reported a lot of water in the road below property. It turned out to just be a plant watering problem on Lot 137, owner was contacted, problem taken care of.

**B. Administrative Manager Report.** Cindy Snedden reported on documents contained in the table packet. December Bac-T results have come back good. Cindy pointed out the nice new open/close sign on the front door of the District Office..thank you Don and Justin Shed.

**5. Consent Agenda Items:**

Cal Robbins made a motion to approve items 5A –D. Bill Stellhorn seconded the motion. Motion carried unanimously.

**6. Regular Agenda Items.**

**A. Discussion and possible action re: Havasu Heights DWID website**

Cindy reported that she has been in contact with Web City Advertising and the website should be up and running sometime in January.

**B. Discussion and possible action re: Administrative Position**

Cindy Snedden, Administrative Manager has informed the Board that she will be leaving her position in the next couple of months. She is willing to train a new person and make notes, procedures, etc to help the new hire in any way possible. The Board asked for this to be put on next months agenda as to discussion hours, wages etc. and then to get posted in paper and bulletin boards after next meeting in January.

**C. Discussion and possible action re: Engineer bid proposals for Havasu Heights DWID water system evaluation concerning talks on possible new storage tank.**

Cindy reported to the Board that if awarded the bid that M3 Engineering can begin work the first of January and be completed by end of January.

PaceWater if awarded the bid they will be able to begin work late January, early February and take 2-3 month and be completed by mid-April and latest mid-May.

After much discussion by the Board over the begin and the completion date, Mark Schroeder, Chairperson made a motion to award the bid proposal for Havasu Heights DWID water system evacuation to M3 Engineering for the amount of \$5,577. Cal Robbins seconded the motion. Motion carried unanimously. Cindy will contact Luis Madrid of M3 Engineering tomorrow.

**Regular Agenda Items Continued.....**

**D. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank and one "1" chlorination system at the tank.**

After some Board discussion this item has been tabled and asked to be put on next months agenda for further discussion.

**7. Announcements.**


**A. Future Meeting Date**

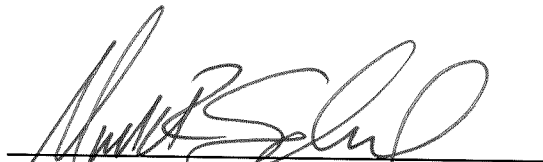
The next board meeting will be **Tuesday, January 11, 2022** at 6:00 p.m.

**B. Future Board Agenda Items**

**8. Adjournment.**

Bill Stellhorn made a motion to adjourn at 7:15p.m. Cal Robbins seconded the motion. Motion carried unanimously.

  
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**Administrative Service Manager**

  
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**Acknowledged... Chairperson or Clerk**

1-11-2022  
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**Date**