APPROVED
By board 10-20-26

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

September 15, 2026

PUBLIC MEETING

1. **Call to Order.**
Board Member, Mark Schroeder called the **PUBLIC MEETING** to order at 6:00 p.m. on September 15, 2026.

2. **Roll Call.**
Present were Mark Schroeder, Chairperson; Via phone, Lucetta Richard, Clerk; Michele Hannah, Board Member, Todd Burlingham, Board Member, Present & Bill Fisher, Board Member; via Zoom.

3. **Call to the Public**
No Action

4. **A. System Operator's Report.**
Operator Don Shed Well #2 went down for several days, pulled pump and found a stripped wire that would connect to the pipe which was causing it would blow the circuit breakers. With the telemetric system if it hit 50 amps or more it would shut down without blowing a breaker. No way to tell until we pulled it out. The pump was fine. Replaced 600'wire and piping. Now producing 7-10% more than it has before. Did a few bluestakes. Working on the CL2 stations to get back online.

Operator Wes Moore reported covered for Don for 3 days while he was out of system. Well #2 went down was not able to get back up.

B. Operations Manager Report.
Jacqueline Moore Operations Manager reported. Bac-T came back clear. Met with the electrician at Well #2. Lead and Copper…Finally got clarification that we only need to the what the service line is up to our meter. We do not need to know what the owner has on their side of the meter. The cost to repair well #2 $24,350.00. (pipe replaced) All 3 wells were replaced in 2018. Don stated We can have them come out and do meter reads and do a graph on it so we will know when it's starting to fall off. We can correct before it's a major problem. The election director contacted us and stated that. Issues with Lot 125 (Impact: 928) and what they are requiring from us. After a brief discussion the Board will add to next months agenda. Having a new Capacity Analyst done, last one done was 1998.

6. Consent Agenda Items:
Lucetta Richards made a motion to approve item A-D. Michelle Hannah, Board Member second the motion. Motion carried unanimously.

7. Regular Agenda Items.

A. Discussion and possible action re: Current Update on Construction of Tank and Lines. Jacqueline reported still waiting on the tank. No updates at this time. Don reported that we still have to add valves so the road we will need to do more road work.

B. Discussion and possible action re: Meter Fees (Unlock Meters) Don would like to increase the cost to unlock meters. Todd Burlingham, Board Member stated Lake Havasu City charges $33.00 during regular business hours, $196.00 after hours/holidays and weekends. Jacqueline stated we do raise rates for after business hours, weekends and holidays. Possible change the rate to $55.00. To increase the by $10 for after hours, weekends and holidays. After more discussion the board to add to next months agenda to inform public of changes.

C. **Discussion and possible action re: Rewriting district rules for non-compliance property owners (No Bluestakes, Digging up water lines in easements/roads etc.)** Jacqueline Stated that they called ACC and AZ811 and neither one of them were willing to help us. They stated that we need to come up with our policy/fines as a district. ACC told us we need to check our statues. Lucetta Richard states we need to have documentation process. 1st a warning, then a stop order and possible call Sheriff. (for report) Bill Fisher Board Member stated that we should not have to do a new resolution. We need a paper trail/documentation. After much discussion Jacqueline to reach back out to ACC. Work on developing documentation / paper trail.

9. Announcements.

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, September 15, 2026** at 6:00pm

B. Future Board Agenda Items
Impact: 928 (Lot 125): What is required and what the district can supply.
Capacity Analyst
Rates & Fee: Meter Unlock Fees
Bluestake documentation/paper trail and update on ACC.

10. Adjournment.
Lucetta Richard made a motion to adjourn at 7:03 p.m. Todd Burlingham seconded the motion. Motion carried unanimously.

Jacqueline Moore
Operations Manager

Acknowledged…Chairperson or Clerk

10.20.2026
Date