

**HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT  
DISTRICT  
PUBLIC SESSION MINUTES**

**April 21, 2026**

**PUBLIC MEETING**

**1. Call to Order.**

Chairperson, Mark Schroeder called the **BUDGET WORKSHOP/PUBLIC MEETING** to order at 5:00 p.m. on April 21, 2026  
The budget workshop was adjourned at 5:55pm and Public Session Meeting immediately followed.

**Budget Workshop held from 5:00pm to 6:00pm. All board members were present and Gene Newman, CPA**

**2. Roll Call.**

Present were Mark Schroeder, Chairperson; Lucetta Richard, Clerk; Bill Fisher, Board Member Michele Hannah, Board Member, Todd Burlingham, Board Member

**3. Pledge of Allegiance.**

**4. Call to the Public**

No Action

**5. A. System Operator's Report.**

Operator Don Shed Reported Dave Sandy with the telemetric system to be able to help us remove users from the system. Had issues and caused pumps to not start the next day. Fixed leak at well #2, Rebuilt the CL2 pump at well #3, Cleaned out 45-meter boxes. Flushed 21 Hydrants. Well #2 still having trouble with it. About every 10 days or so. 1 call out for no water, caused by power failure. Fail safe in house needed rebooting. Gone for 7 days.

**B. Operations Manager Report.**

Jacqueline Moore Operations Manager reported. Still talking with the people with the Designation of Adequate Water Supply. DL Ranch had to do a model & we can possibly use their model. Won't cost us as much money and be able to still have the Designation of Adequate water. Not required to do. If we don't do it, it's one less report we do each year. Still looking into it, see if will benefit us.

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### **B. Operations Manager Report, cont.**

Assessment billing done and bills sent out. Covered for Don from 7<sup>th</sup> – 12<sup>th</sup> on morning routes. Wes Moore is on emergency/on-call we didn't have a wage set up for him. After much discussion \$15.15 per hr. /\$0.70 per mile. He will be going for his level 1 Distribution. Lucetta Richard, Clerk made a motion to pay \$15.15 hour for time worked and mileage. Todd Burlington, Board Member second the motion, Motion carried unanimously. Reminder that we have 3 board members up this year. Applications are available and need to be turned in before July. Please let me know your schedules for the summer. We ordered two Diaphragm, 6 meters, 2 registers to replace broken ones. 6 pails of chlorine. Also purchased a metal detector to be able to locate covered up valves. Checked into Ricoh about the print, on hold for over an hour. Sent to email and no response. I was not able to locate the contract. Lease is for 60 months. Contract until 6-30-2031.

### **6. Consent Agenda Items:**

Bill Fisher, Board Member made a motion to approve item A-F, Lucetta Richard, Clerk, second the motion. Motion carried unanimously.

### **7. Regular Agenda Items.**

- A. Discussion and possible action re: Current Update on Construction of Tank and Lines.** Jacqueline reported Drew & Will with Pat Bern Construction came out and Don and I walked the property for the easement. It's not feasible. Due to high and lows of the property and needing to add 2-3 air valves. We would need at least 10' of the owner's property. It would be cheaper to go down the road and it's only about 100' difference. Still working with the surveyor on the BLM property and landmarks.
- B. Discussion and possible action re: Jamie Wilson resignation effective 3/31/2026.** Mark Schroeder, Chairperson made a motion to accept Jamie Wilson's resignation. Bill Fisher, Board Member second the motion. Motion carried unanimously.
- C. Discussion and possible action re: Vacation Policy** After much discussion on the Compensation/Benefit Policy the board decided to table to next month so they have time to look it over and make possible changes for discussion at next month's meeting.

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**Regular Agenda Items cont.**

**D. Discussion and possible action re:** Proposed Budget 2026-2027. Budget Meeting went well. After discussion board decided to add \$2k under salary to cover backup coverage.

**8. Announcements.**

**A. Future Meeting Date**


The next **Hearing & Board Meeting** will be **Tuesday, May19, 2026** at 6:00pm

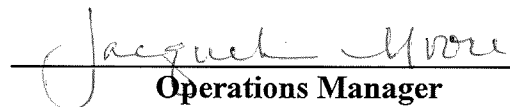
**B. Future Board Agenda Items**

**Employee Reviews**

**9. Adjournment.**

Lucetta Richard made a motion to adjourn at 6:55 p.m. Michele Hannah seconded the motion. Motion carried unanimously.

  
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Acknowledged... Chairperson or Clerk

  
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Operations Manager  
5-19-26  
\_\_\_\_\_  
Date