

APPROVED
by board 4-27-26

**HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT
DISTRICT
PUBLIC SESSION MINUTES**

March 16, 2026

PUBLIC MEETING

1. Call to Order.

Chairperson, Mark Schroeder called the **BUDGET WORKSHOP/PUBLIC MEETING** to order at 5:00 p.m. on March 16, 2026

The budget workshop was adjourned at 6:04pm and Public Session Meeting immediately followed.

Budget Workshop held from 5:00pm to 6:00pm. All board members were present and Gene Newman, CPA

2. Roll Call.

Present were Mark Schroeder, Chairperson; Lucetta Richard, Clerk; Bill Fisher, Board Member Michele Hannah, Board Member, Todd Burlingham, Board Member

3. Pledge of Allegiance.

4. Call to the Public

No Action

5. A. System Operator's Report.

Operator Don Shed Reported completed the ADEQ monthly report. No booster pumps should be n/a, we are gravity fed. Gone for part of the month. Install meter at lot 100. Found a riser with a new lock and not one of ours. Filled with lock-tite. Not sure who it is. Exercising valves and Hydrants is a suggestion not law. But we are still going to do it. Well #2 didn't start. Had to respond to it. Showing it was faulting. After rebooting it took about ½ hour to clear. Well 3 still trying to figure out why it's going through fans. Board members would like to do a field trip to all wells, tank etc.

Operator Jamie Wilson was not available for the meeting.

HHDWID

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B. Operations Manager Report.

Jacqueline Moore Manager reported. Got the CCRs all done. ADEQ said we were the 1st in Mohave County to get them done and distributed. Bac-T Clear. Map testing was done. Nitrate well #1 went up to 5.3 from 5.1 in November. We are still under our limits 5.5 that we are allowed on well #1. Well #2 went up from 3.8 to 4.4 and well #3 stayed the same at 3.4. If we go over 5.5 on well #1 we will need to do quarterly testing. Got the Polaris registered for OHV and roads. Designation of Adequate Water Supply due every 10 years. Not aware of it until we received a letter from ADWR. We have a zoom meeting on March 24, 2026 @1pm. I was able to figure it out by previous reports from 2017. Sent it over to ADWR. Have not heard back. WIFA requested updated contact info and end of fiscal year 2025 report & budget. ATM card updated to my name and Havasu Heights Water. Funds from the repair account used to pay invoice to Pat Bern and the money from MM were moved back to MM after we received funds from WIFA. Next invoice we will use the \$52K from the repair account. To cover the next invoice from Pat Bern. Need to get Zoom to be able to set up meeting with others and or Board Member when not available to come to meeting. About \$160. Lucetta Richard had it last year. Friday, I met up with the surveyor at the tank. Don was not available. Jacqueline to reach out to Jamie to let him know to still attend meeting, does not need a workorder.

6. Consent Agenda Items:

Lucetta Richard, Clerk made a motion to approve item A-F, Bill Fisher second the motion. Motion carried unanimously.

7. Regular Agenda Items.

A. Discussion and possible action re: Current Update on Construction of Tank and Lines. Will from Pat Bern Construction stated we do have a few issues. The Engineers produced this job off of Google maps. They did not come out a shoot monument. Need to rebound everything through survey and make sure true elevation. Make sure it's laid out properly. Not sure of cost at this point, working with surveyor. APL (Lee Johnson) Some of what the Engineers did is useable. Just not accurate. The other issue is the easement between lot 24/25. Is not a recorded easement on record. The property has been staked. When map pulled up on Mohave County website showed no easement. After much discussion, we have some time to get this fixed. Jacqueline to reach out to property owners and Mohave County. Will need to have a conversation with M3. Still need to have them do submittals.

B. Discussion and possible action re: Proposed Budget 2026-2027. Will meet again next month at 5pm.

8. Announcements.


A. Future Meeting Date

The next **Board Meeting** will be **Tuesday, April 21, 2026** at 5:00 p.m. for board members (No Public). Public at 6:00pm


B. Future Board Agenda Items


9. Adjournment.

Lucetta Richard made a motion to adjourn at 6:56 p.m. Todd Burlingham seconded the motion. Motion carried unanimously.



Acknowledged...Chairperson or Clerk



Operations Manager


Date