APPROVED
by board 8-19-25

HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
PUBLIC SESSION MINUTES

July 15, 2025

PUBLIC MEETING

1. **Call to Order.**
   Chairperson, Mark Schroeder called the PUBLIC MEETING to order at 6:00 p.m. on July 15, 2025

2. **Roll Call.**
   Present were Mark Schroeder, Chairperson via phone; Lucetta Richard, Board Member; Bill Fisher, Board Member Via Zoom; Melinda Crawford, Board Member; Jimmy Wilson, Clerk informed the board that he would not be attending.

3. **Pledge of Allegiance.**

4. **Call to the Public**
   Todd Burlington, Public asked about Foster Group home (12 people) on Wagon Wheel was approved this week a variance in zoning. The zoning commission voted down 7 to 1 and the Board of Supervisor approved it 4 to 1 on Tuesday. Will we be able to supply them water? Per the drawing 50 fixtures, not counting the fire suppression system (4,000 sq ft house, plus a 20X40 green house on site plan) Fixtures allow require a 2" water line. If they do fire suppression it's a 4" water supply line. We have a 6" main line. Can we supply the volume and if we do give it to them will it open it up 258 + lots to have the same access to the volume of water. Commercial use a hold different category. My understanding the original grant was for residential usage. How is that going to affect our water system and can we supply it? Mark Schroeder stated that at this time we cannot answer that question and either can our operators. Don't know what the county engineers are going to be requesting for this property when it's built... After much discussion Mark Schroeder stated we need to put this on the agenda for next month. Until we know what the county and engineers are going to require. Almost a moot point.

5. **A. System Operator's Report.**
Operator Don Shed reported had a few blue stakes, had to recheck a bunch of meters due to high usage. Shut down CL2 station 1. Working on that now. Still okay with chlorine levels. Did the TTHM (and HAA5) test took to Bullhead. Results not in yet. Checked lot 17 (water leak) Called in for a truck that went through a fence missing pump 1 fence.
Operator Jamie Wilson reported same as Donnie. Blue Stakes and a few re-reads. Passed another certification for waste water.

B. Administrative Manager Report.
Jacqueline Moore reported. Interest on the banking accounts were .01% They are now 3.5% variable rates. Turned in the report for the Maximum Residual Disinfected Level (Chlorine) Turned in on the 1st due on the 10th. Bac-T came back clear. Had some issues phone not going to voice messages. Called Frontier got that fixed. We got a few calls regarding River Bound issue with arsenic in water. Just so everybody knows it 2 different systems, 2 different pumps, and also on different basins. We had a lot with a 339,500-gallon water leak. It is currently off and locked. Basically, told me they can't pay bill. $1,987.67 Realtor called said she was foreclosing and I asked her and she stated it was in probate. No payments have been made. Just an FYI. Mark Schroeder stated there are no discounts. You are responsible for the water you use on your property. Water runs with the land. Will be supplied to escrow if and when it goes into escrow.

6. **Consent Agenda Items:**
Lucetta Richard made a motion to approve item A-D, Jimmy Wilson second the motion. Motion carried unanimously.

7. **Regular Agenda Items.**

Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank. Jacqueline Moore, Manager I asked them a couple questions that we talked about last month. If we cancel the other loan, would it put us in better standing on getting the new loan and if we worded things differently would that help. They came back and the manager of WIFA now willing to put the 2 loans together. Need to redo the application, just change a few things. Basically, we would get the money back paid for the 1st loan and start a new one with both projects on it. It's not something they do for everyone. It's a special thing they will be doing for us. Meeting is July 30, 2025 at 9am. Bill Fisher, board member asked redo all the application? If we can

A. **Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank...cont.** update the part on the rating scale and make some small changes. Jacqueline responded just the dollar amount. (add 2 loans together). Mark Schroeder stated he was looking at this as a good thing. Maybe are scaling or rating went up. Lucetta Richard asked if they were still going to expect us to have that 1.2% if they are combining the loans. Bill Fisher, board member stated that extra amount that we had to pay was based on the 1st loan. If we get rid of that loan, we won't have that rider. Melinda Crawford, asked who can attend the meeting. Bill Fisher stated he can join; Jacqueline Moore will attend. Melinda Crawford, Lucetta Richard and Mark Schroeder will let Jacqueline know if they can attend. Jacqueline will send an invite to everyone. Mark Schroeder, chairperson asked if the others at the last meeting allowed to speak. Lucetta Richard, board member responds yes. Some were present and one via phone/zoom. Jaqueline stated she (Morgan with WIFA) asked to have someone be available to speak.

B. **Discussion and possible action re: Rates and fees** See above item A. Still no information on the loan. Tabled to August's meeting.

C. **Discussion and possible action re: Investment Account** Jaqueline reported that the CD has matured. Sent two options that investment person sent us. Option 1 a bond 3.5%, liquid. The other was a 5year fix annuity. He is willing to come out and meet with the board. Bill Fisher, board member stated both do not qualify. It's not a bond it's an ETF. Not insured. Too Risky. Not government backed. Bill Fisher, board member stated the it's in a separate CD account. It matured and went into cash equivalent. Statement for month it earned $4. Bill Fished asked that they can't give it the 3.5% as well. Melinda Crawford stated does it need to be moved. Mark Schroeder stated we need to remove it from the CD. If they can supply us with an FDIC or NCUA insured we could move it to that. Otherwise move it into another account that they are paying at 3.5% and out of the investment account. Bill Fisher, board member stated we should talk about the Investment Policy idea first before we make decisions. Coming up with investment policy that directs what the department does with that money. Mark Schroeder, chairperson stated can we put it in an interest baring saving account to get the 3.5%. In the fall have this investor banker come out in the fall to the board meeting. Bill Fisher, board member stated if we move it out of the account it would close it. We would have to open a new account if we decided to do more CDs. Jacqueline to find out if we can get it in qualifying a FDIC or NCUA investment account to earn better interest, no more that 3 months with competitive 3.5%. and move rest. Melinda Crawford, board member stated account open and

Discussion and possible action re: Investment Account…cont. Melinda Crawford, board member asked Jacqueline to share the investment policy in draft form with Rick (PNC investment advisor). Melinda Crawford, board member was good with the policy and stated Bill did a lot research. How do we determine another role within the board (Financial officer.) We currently have a chairperson & clerk. Is that someone on the board to fill that role? Bill Fisher, board member responded yes. Mark Schroeder, chairperson stated that the entire board should fulfill the position of Financial Officer(s). Melinda Crawford, board member stated can't advise us on investments. The financial officer would present their finding to the board. Can participate in conversations, just can't give direct advice. Can't sign paperwork. Can sustain from voting. Sub committee within the board. Bill Fisher, board member stated some of the suggests were making a bond ladder, investment in 3mo, 6mo, 12mo CD, some in years. When bond expire move to next bond of similar type. Do we what the board voting on every time or someone handle it as a financial officer. Mark Schroeder, chairperson hasn't been an issue in the past. We could have a committee to stay abreast to it and report back to the board as deemed necessary. Bill Fisher, board member stated be more mature in how we handle our reserve funds that are there and growing. Should this go through our lawyer. Melinda Crawford, board member asked to send to lawyer…Is it properly worded and is there a possibility of liability. Bill Fisher, board member went over the 2026 Investment policy document the board was discussing to the public. (low risk, no high risk) After much more discussion on investment strategies. Bill Fisher will update the 2026 Investment policy for HHDWID. Jacqueline will send to the lawyer and Investment advisor.

8. Announcements.

A. Future Meeting Date
The next **Board Meeting** will be **Tuesday, August 19, 2025** at 6:00 p.m.
B. Future Board Agenda Items
Impact 928

9. Adjournment.
Lucetta Richard made a motion to adjourn at 7:15 p.m. Melinda Crawford seconded the motion. Motion carried unanimously.

Jacquelyn Moore
Administrative Service Manager

Acknowledged…Chairperson or Clerk

8-12-2025
Date