# HAVASU HEIGHTS DOMESTIC WATER IMPROVEMENT DISTRICT
# PUBLIC SESSION MINUTES

## May 13, 2025

### PUBLIC HEARING

1. **Call to Order.**
   Chairperson, Mark Schroeder called the **PUBLIC HEARING** to order at 6:00 p.m. on May 13, 2025 at Havasu Heights District Building, Lot 45 7931 N Barker Dr., Lake Havasu City, Arizona

2. **Roll Call.**
   Present were Mark Schroeder, Chairperson, Lucetta Richard, Board Member, Melinda Crawford, Board Member, Bill Fisher, Board Member. Jimmy Wilson, Board Member via telephone. Also in attendance was Gene Newman, CPA for the District. A quorum was met to conduct the hearing.

3. **Pledge of Allegiance.**

4. **Call to the Public regarding proposed district budget and related costs and revenues. (Budget period July 2025-June 2025)**
   No objections from the public in attendance during the hearing. (no write ins)

5. **Announcement that a public Meeting will follow after Public Hearing adjourned.**

6. **Adjournment.**
   Lucetta Richard made a motion to adjourn the public hearing at 6:03pm. Melinda Crawford seconded the motion. Motion carried.

### PUBLIC MEETING

1. **Call to Order.**
   Chairperson, Mark Schroeder called the **PUBLIC MEETING** to order at 6:03 p.m. on May 13, 2025

2. **Roll Call.**
   Present were Mark Schroeder, Chairperson, Lucetta Richard, Board Member, Melinda Crawford, Board Member, Bill Fisher, Board Member. Jimmy Wilson, Board Member via telephone. Also in attendance was Gene Newman, CPA for the District. A quorum was met to conduct the hearing.

3. **Call to the Public**
No Action.

4. **A. System Operator's Report.**

Jaime Wilson, Operator reported did a couple meter installs, filling in for Don this weekend. No locates this month. Vacation at the end of the month.
Don Shed, Operator reported walked the guy around for the weeds and bugs spray. Installed one meter. Helped with Lot 80 because their plumbers had issues. Couldn't water through his backflow system. Went over to show it wasn't on our side. Working on the generator.

**B. Administrative Manager Report.**
Jacqueline Moore reported Bac-T came back clear. ADEQ submitted the PFAS 2024 testing on our behalf to EPA. Business as usual.
Footnote: Mark Schroeder stated been diligently working the past few days dozens of hours from the board members figuring out and the moving forward on the WIFA loan, getting closer, super exciting, super scary. Wanted to let you know we are working unbelievable hard. Thank our office administrator, Jack for working incredible hard, everybody on the board have been putting a lot more than their 2cent worth. Thank you all for going above and gone. Jacqueline Moore, thanked the board members for really helping out.

5. **Consent Agenda Items:**
Lucetta Richard, Board Member made a motion to approve item A Mark Schroeder, Chairperson second the motion. Melinda Crawford excused herself from the motion. Motion carried.
Melinda Crawford, Board Member made a motion to approve item B-D, Bill Fisher, Board Member second the motion, motion carried unanimously.

6. **Regular Agenda Items**

**A. Presentation for consideration and possible action: Adoption of the proposed budget for Havasu Heights DWID (July 2025-June 2026 prepared by Gene Newman, CPA. If approved, the budget will be delivered to Mohave County Finance Department.** Gene Newman, CPA went over the budget, with the changes that were made, since the last meeting. Bill Fisher, Board Member made a motion to approve the proposed budget for Havasu Heights DWID (July 2025-June 2026) Lucetta Ricard, Board Member second the motion. Motion carried unanimously.

**B. Discussion and possible action re: Increasing amount of W.I.F.A. loan to help pay additional storage tank and possible new line for all pay additional storage tank and possible new line for all three "3" wells to pump directly to storage tank.** Mark Schroeder, stated we are getting closer. Jacqueline Moore, Administrative Manager stated she will need some signature from the board for Debt Authorization, WIFA is requesting. Bill Fisher, Board Member stated we are working with WIFA and they can loan us the money, how much they can loan, how much in grant (forgiveness) We don't have final numbers. They are putting some numbers out there. ($400K+ in grant money) Looking at different way how to work that with our budget, how we can finance it. This why we have been working so hard (Monthly payment, etc.)

**C. Discussion and possible action re: Rates and Fees.** Tabled to next month waiting on more information from WIFA.

**D. Discussion and possible action re: Vertical IT price increase.** Jacqueline Moore Administrative Manager reported (Vertical IT is the people that help us with our computer system, making sure we don't get viruses. They are our support on our software etc. if we have issues.) that they had their normal 5% increase. Our normal fee was $83 p/mo, went up to $87.15 p/mo their site management they always basically gave it to us free but are now passing that on to their customers. To have the coverage we have now, which does not include our email (due to it being a citlink account) $212.15 p/mo. They do have a 2nd package for $252.50 this does include email, however it does not work with our current email. (Can't support a citlink email.) We would have to upgrade to a corp email. The corp email is through google and would be $144 a year. Lucetta Richard feels we should have gotten ride of the citlink email a long time ago.

**D. Discussion and possible action re: Vertical IT price increase. Cont.**Mark Schroeder stated it will fix a lot of problems. Cost is a big pill to swallow. To move into modern time of thievery and black list and everything else we have to move into this. Vertical IT basically told me our citlink account is like the wild, wild west. If we lose it, they can not get it back. The corp email would be through google. It would be all set up for us and get it going. I would keep the yahoo one on the side until everything transferred. Cost nothing to keep. Lucetta Richard stated she did call another company in town and they quate her $350. Melinda Crawford, made a motion to approve the Advance package $252.50 and item #E for the Corporate email. Jimmy Wilson, Board Member second the motion. Motion carried unanimously.

**E. Discussion and possible action re: Changing email from citlink to a corporate email.** See line items D for details and motion.

**F. Discussion and possible action re: Annual Storage Tank Cathodic Protection Proposal from Accurate Corrosion Control, Inc (To be completed in July)** This is annual Cathodic Protection report that is done yearly. Cost is the same as last year $550.00. Lucetta Richard made a motion to approve item F, Melinda second the motion. Motion carried unanimously.

**8. Announcements.**

**A. Future Meeting Date**
**Board Meeting** will be **Tuesday, June 17, 2025** at 6:00pm.
**B. Future Board Agenda Items**
Employee Evaluations.

**9. Adjournment.**
Lucetta Richard, Board member made a motion to adjourn at 6:30 p.m. Melinda Crawford, Board Member second the motion. Motion carried.

**Side note: After meeting adjourned public asked question regarding assessments on the properties.**

Jacqueline Moore
**Administrative Service Manager**

Mark Schroeder
**Acknowledged...Chairperson or Clerk**

6-17-2025
**Date**